

KEEPING YOUR SMART BOARD™ INTERACTIVE WHITEBOARD CLEAN

MARKERS

You can write on your interactive whiteboard with only standard or high-odor dry-erase markers. These markers usually display a warning to use them in well-ventilated areas. Do not use low-odor dry-erase markers, such as Sanford Expo markers with low-odor ink, because the ink is more difficult to remove.

If your board has an OptiPro™ surface, don't use dry-erase markers. If you have an OptiPro surface, an OptiPro label appears in the center bottom frame of your board.

Do not use permanent markers.

Do not use sharp writing instruments such as ballpoint or fine-pointed pens, which can damage the surface if they're applied with heavy pressure.

Do not use adhesive tape on your board, because removing the tape can damage the top layer of the writing surface.

To remove permanent marker ink stains: use a commercial cleaner such as Sanford Expo whiteboard cleaner over the permanent ink stain, allow the solution to dry, and then wipe the surface clean with a soft cloth. If that doesn't work, cover the permanent ink with high-odor dry-erase ink and while it is still wet, wipe the screen with a soft cloth. If any trace remains, spray Windex glass cleaner or Sanford Expo whiteboard cleaner on a soft cloth, and then wipe off remaining ink marks. Do not use harsh abrasives, because they can damage the writing surface.

CLEANING THE BOARD

Before cleaning your board, shut down the computer so you don't scramble desktop icons or inadvertently start programs when you wipe the screen.

Erase dry-erase ink from the writing surface as soon as possible. The longer dry-erase ink remains, the more difficult it is to remove.

Use an alcohol-free household glass cleaner, such as Windex glass cleaner, on the writing surface.

Clean the board at regular intervals or whenever you notice that the dry-erase ink remains on the screen after erasing.

Do not spray cleaner directly onto the surface. Instead, lightly spray cleaner on a cloth, and then gently wipe the screen.

Do not allow excess glass cleaner to flow into the crack between the lower frame and the writing surface or into the pen tray recesses.

If you can still see ink marks after cleaning the surface with Windex glass cleaner, use a dry-erase marker cleaner, such as Sanford Expo whiteboard cleaner.

For stubborn stains, use isopropyl alcohol (IPA) to clean the writing surface.

DISINFECTING THE BOARD

Before cleaning your board, shut down the computer so you don't scramble desktop icons or inadvertently start programs when you wipe the screen.

Wet a clean cloth with a solution of 10% bleach and 90% water, and then wipe the display surface, pen tray and any other surfaces that you want to disinfect. Repeat as necessary.